



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT
MINUTES OF THE
ANNUAL ORGANIZATIONAL MEETING**

December 8, 2016

District Office Board Room
435 Sixth Street
Woodland, CA 95695

Attendance Taken at 5:30 PM:

Present:

Morgan Childers
Michael Pyeatt
Karen Rosenkilde-Bayne
Tania Tafoya

Absent:

Teresa Guerrero
Juan Muñoz
Tico Zendejas

A. CALL TO ORDER IN OPEN SESSION - 5:30 P.M.

Minutes:

Vice President Childers called the meeting to order in Open Session at 5:30 p.m. in the Board Room.

B. ANNUAL BOARD ORGANIZATION - PART I: Oaths of Office Administered to the New Board Members by Yolo County Superintendent of Schools, Dr. Jesse Ortiz

Minutes:

Yolo County Office of Education Superintendent of Schools, Dr. Jesse Ortiz, administered the Oath of Office to Trustee Karen Rosenkilde-Bayne at the meeting.

Superintendent Dr. Maria Armstrong administered the Oath of Office to Trustee Teresa Guerrero on Monday, December 5, at 5:00 p.m. in the Board Room because she could not attend the Annual Organizational Meeting.

The Oath of Office was not administered to Trustee Juan Muñoz, as he was absent from the Annual Organizational Meeting. Vice President Childers requested that the Superintendent direct District legal counsel to prepare and send a written notice to Mr. Muñoz' residence address, asking him to appear at the Board's next regular meeting on January 12th to take the oath of office, or provide a written explanation by that date as to why he is unable to do so. He also requested the notice advise Mr. Muñoz that if he does not appear or provide a written explanation on or before the January 12th meeting, the Board will consider a resolution at that meeting declaring his office vacant and authorizing it to be filled by provisional appointment within 60 days.

C. APPROVAL OF BOARD AGENDA - ACTION

Motion Passed: Motion was made to approve the agenda. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers

Absent Teresa Guerrero

Absent Juan Muñoz

Yes Michael Pyeatt

Yes Karen Rosenkilde-Bayne

Yes Tania Tafoya

Absent Tico Zendejas

D. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA

Minutes:

The Board Vice President announced the items on the Closed Session agenda. No one came forward when the Board President requested comments on the Closed Session agenda items.

E. CLOSED SESSION AGENDA

E.1. Conference with Legal Counsel - Existing Litigation - Name of case: OAH Case # 2016060775, Pursuant to Government Code Subdivision (a) of Section 54956.9

E.2. Conference With Labor Negotiator, Mr. Tom Pritchard: WEA, and/or CSEA, Pursuant to Government Code 54957.6

E.3. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

E.4. Conference with Real Property Negotiators Regarding the potential purchase, sale, exchange, or lease of Real Property, Pursuant to Government Code 54956.8, for the following properties:

E.4.a. Property: 1585 East Gibson Road, Woodland, California 95776, Approximately 4.7 acres of land known generally as the District's former Willow Spring School site, Agency Negotiator: Maria Armstrong, Superintendent, and Lewis Wiley, Assistant Superintendent, Business Services, Negotiating Parties: Woodland Joint Unified School District

Minutes:

The Board recessed at 5:35 p.m. and reconvened in Closed Session at 5:37 p.m. Closed Session ended at 6:28 p.m.

F. RECONVENE IN OPEN SESSION - 6:30 P.M.

Minutes:

The Board Vice President reconvened the meeting in Open Session at 6:33 p.m.

F.1. Pledge of Allegiance

Minutes:

Trustee Rosenkilde-Bayne led the Pledge of Allegiance.

F.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session

Minutes:

The Board Vice President announced that no action was taken in Closed Session.

G. SUPERINTENDENT'S ANNOUNCEMENTS

G.1. Class Act Scholar Award & Class Act Staff Award: Gibson Elementary School

Minutes:

Gibson Elementary School Principal Parveen Saenz shared Gibson Elementary School highlights. She also presented the Class Act Scholar Award to Gibson Student Autymn Villasenor, and the Class Act Staff Award to Gibson Staff Member Chris Rudi. Trustee Pyeatt presented them with certificates of recognition.

G.2. Class Act Scholar Award & Class Act Staff Award: Cache Creek High School

Minutes:

Cache Creek High School Principal Will Jarrell shared Cache Creek High School highlights. He also presented the Class Act Scholar Award to Cache Creek Student Tara Lemus, and the Class Act Staff Award to Cache Creek Staff Member Mariah Morgan. Trustee Rosenkilde-Bayne presented them with certificates of recognition.

G.3. Approve Resolution 20-17: Early Academic Outreach Program

Motion Passed: Motion was made to approve Resolution 20-17: Early Academic Outreach Program. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers

Absent Teresa Guerrero

Absent Juan Muñoz

Yes Michael Pyeatt

Yes Karen Rosenkilde-Bayne

Yes Tania Tafoya

Absent Tico Zendejas

Minutes:

Trustee Tafoya presented Resolution 20-17: Early Academic Outreach Program to EAOP Regional Assistant Director Monica Peña-Villegas.

H. PUBLIC COMMENT TO THE BOARD

Minutes:

There was no public comment at this meeting.

I. REPORTS

I.1. Report from Student Board Members

Minutes:

Cache Creek High School Student Board Member Alenna Roberts shared information about Cache Creek HS events.

Pioneer High School Student Board Member Malika Sen shared information about Pioneer HS events.

Woodland High School Student Board Member Tiara Cardenas thanked the Board and Superintendent for the opportunity to attend the Student Advisory Board on Education. She also shared information about Woodland HS events.

I.2. Report from Woodland Education Association (WEA)

Minutes:

WEA President Bobby Rogers was not present at the meeting.

I.3. Report from California School Employees Association (CSEA)

Minutes:

CSEA President Wayne Harris welcomed new Trustee Rosenkilde-Bayne. He shared that the “sunshine” proposal was complete and submitted, and it will be placed on the next Board Meeting agenda. They have also scheduled negotiation meetings. He reported that they have been conducting reclassification interviews. He shared that he met with the Superintendent that day.

J. INFORMATION

J.1. Business Services

J.1.a. Review Potential Purchase Orders 9-17

J.1.a.I. 171078 - Shade Structures INC.

J.1.a.II. 171068 - Synthesis Partners LLC.

J.1.a.III. 171096 - Downtown Ford Sales

Minutes:

The item 'Review Potential Purchase Orders 9-17' was presented.

J.1.b. Average Daily Attendance (ADA) and Enrollment Report for the 2016-17 Year (Written Report)

Minutes:

The item 'Average Daily Attendance (ADA) and Enrollment Report for the 2016-17 Year' was presented as a written report.

J.2. Educational Services

J.2.a. Review Educational Services Processes Regarding the New School in the Spring Lake Area

Minutes:

The item 'Review Educational Services Processes Regarding the New School in the Spring Lake Area' was presented by Executive Director of Educational Services Giovanni Linares in a PowerPoint presentation.

J.2.b. Review Revised Course Proposal: Advanced Placement Computer Science Principles

Minutes:

The item 'Review Revised Course Proposal: Advanced Placement Computer Science Principles' was presented by Director of Secondary Education Dr. Armando Olvera.

J.2.c. Review Revised Course Proposal: Mariachi Ensemble

Minutes:

The item 'Review Revised Course Proposal: Mariachi Ensemble' was presented by Director of Secondary Education Dr. Armando Olvera.

J.2.d. Review District Participation in The National Study of English Learners and Digital Learning Resources (NSELD)

Minutes:

The item 'Review District Participation in The National Study of English Learners and Digital Learning Resources (NSELD)' was presented by Director of Special Projects Christina Lambie.

J.2.e. Review California's Local, State, and Federal Accountability and Continuous Improvement System

Minutes:

The item 'Review California's Local, State, and Federal Accountability and Continuous Improvement System' was presented by Director of Special Projects Christina Lambie in a PowerPoint presentation.

J.2.f. District Quarterly Report on the Local Control and Accountability Plan (LCAP) Goals

Minutes:

The item 'District Quarterly Report on the Local Control and Accountability Plan (LCAP) Goals' was presented by Director of Special Projects Christina Lambie in a PowerPoint presentation.

J.3. Superintendent's Office

J.3.a. Review Board Bylaw 9223: Filling Vacancies

Minutes:

The item 'Review Board Bylaw 9223: Filling Vacancies' was presented by

Superintendent Dr. Maria Armstrong.

K. BOARD ACTION

K.1. Business Services

K.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 8-17

Motion Passed: Motion was made to approve Purchases of Items/Services in Excess of \$15,000: List 8-17. Passed with a motion by Michael Pyeatt and a second by Tania Tafoya.

Yes Morgan Childers

Absent Teresa Guerrero

Absent Juan Muñoz

Yes Michael Pyeatt

Yes Karen Rosenkilde-Bayne

Yes Tania Tafoya

Absent Tico Zendejas

Minutes:

The Board recessed the meeting at 8:19 p.m., and resumed the meeting at 8:25 p.m.

K.1.b. Approve Certification of the First Period Interim Financial Report for the Period Ending October 31, 2016

Motion Passed: Motion was made to approve the Certification of the First Period Interim Financial Report for the Period Ending October 31, 2016. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers

Absent Teresa Guerrero

Absent Juan Muñoz

Yes Michael Pyeatt

Yes Karen Rosenkilde-Bayne

Yes Tania Tafoya

Absent Tico Zendejas

K.1.c. Approve Purchase Order 171094 - Youngdahl Consulting Group Inc.

Motion Passed: Motion was made to approve Purchase Order 171094 - Youngdahl Consulting Group Inc. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers

Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

K.1.d. Approve Derivi Castellanos Architects (DCA) for Proposition 39 Consulting Services

Motion Passed: Motion was made to approve Derivi Castellanos Architects (DCA) for Proposition 39 Consulting Services. Passed with a motion by Michael Pyeatt and a second by Tania Tafoya.

Yes Morgan Childers
Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

K.2. Human Resources

K.2.a. Approve Addition of Vehicle Mechanic II Position (1 FTE)

Motion Passed: Motion was made to approve the addition of one Vehicle Mechanic II Position (1 FTE) to the Transportation Department. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers
Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

K.2.b. Approve School Boundaries, Enrollment Process, and Staffing for the New School in the Spring Lake Area

Motion Passed: Motion was made to approve the School Boundaries, Enrollment Process, and Staffing recommendations for the New School in the Spring Lake Area. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers

Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

K.3. Superintendent's Office

K.3.a. Approve the Nomination of a CSBA Delegate Assembly Representative for Subregion 6-A (Yolo County)

Minutes:
No action was taken on this item.

L. CONSENT AGENDA

L.1. Business Services

L.1.a. Approve Budget Development Calendar for 2017-18

L.2. Educational Services

L.2.a. Approve Overnight Field Trips as Follows:

L.2.a.I. Woodland High School Wrestling Team to Attend Sierra Nevada Classic 2016 Wrestling Tournament in Reno, Nevada, December 27-29, 2016

L.2.a.II. Pioneer High School Future Farmers of America to Attend the Made for Excellence and Advanced Leadership Academy Conference held in Sacramento, California, January 6-7, 2017

L.2.a.III. Woodland High School Wrestling Team to Attend the Wrestling Tournament in Anderson, California, January 6-7, 2017

L.2.a.IV. Pioneer High School SkillsUSA Team to attend the SkillsUSA State Leadership and Skills Conference in San Diego, California, April 20-23, 2017

L.3. Human Resources

L.3.a. Approve Certificated Personnel Report, 17-09

L.3.b. Approve Classified Personnel Report, 17-09

L.4. Superintendent's Office

L.4.a. Approve Board Meeting Minutes:

L.4.a.i. November 17, 2016 - Regular Board Meeting

**L.4.b. Approve Resolution 21-17: Resolution to Excuse Board Member(s)
Attendance at Meetings of the Board of Trustees**

Motion Passed: Motion was made to approve the Consent Agenda. Passed with a motion by Tania Tafoya and a second by Karen Rosenkilde-Bayne.

Yes Morgan Childers

Absent Teresa Guerrero

Absent Juan Muñoz

Yes Michael Pyeatt

Yes Karen Rosenkilde-Bayne

Yes Tania Tafoya

Absent Tico Zendejas

M. BOARD ACTION - ANNUAL BOARD ORGANIZATION

**M.1. ANNUAL BOARD ORGANIZATION - PART II: ELECTION OF THE BOARD OFFICERS
AND SUB-COMMITTEE APPOINTMENTS FOR 2017 (as individual items by action or
appointment)**

M.1.a. Election of Board President for 2017 – Morgan Childers

Motion Passed: Trustee Childers was nominated for President. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers

Absent Teresa Guerrero

Absent Juan Muñoz

Yes Michael Pyeatt

Yes Karen Rosenkilde-Bayne

Yes Tania Tafoya

Absent Tico Zendejas

M.1.b. Election of Board Vice President for 2017 – Michael Pyeatt

Motion Passed: Trustee Pyeatt was nominated for Vice President. Passed with a motion by Tania Tafoya and a second by Morgan Childers.

Yes Morgan Childers

Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

M.1.c. Election of Board Clerk for 2017 – Tico Zendejas

Motion Passed: Trustee Zendejas was nominated for Clerk. Passed with a motion by Tania Tafoya and a second by Michael Pyeatt.

Yes Morgan Childers
Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

M.1.d. Appointment of Superintendent as the Official Secretary to the Board of Trustees

Motion Passed: Motion was made to appoint Superintendent Dr. Maria Armstrong as the Official Secretary to the Board. Passed with a motion by Michael Pyeatt and a second by Tania Tafoya.

Yes Morgan Childers
Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

M.1.e. Appointment of Board Representatives to the Following:

M.1.e.I. District Finance Committee (two representatives)

Minutes:

Trustees Childers and Pyeatt volunteered to be the Board representatives for the District Finance Committee.

M.1.e.II. District Facilities Committee (two representatives)

Minutes:

Trustee Tafoya volunteered to be a Board representative for the District Facilities Committee.

M.1.e.III. Yolo County School Boards Association (one representative)

Minutes:

There was no volunteer to be the Board representative for the Yolo County School Boards Association.

M.1.e.IV. Woodland Schools Foundation Liaison (one representative)

Minutes:

Trustee Tafoya volunteered to be the Board Liaison for the Woodland Schools Foundation.

M.1.e.V. College and Career Articulation Team (CCAT) (one representative)

Minutes:

Trustee Rosenkilde-Bayne volunteered to be the Board representative for the College and Career Articulation Team (CCAT).

M.1.e.VI. District Wellness Committee (one representative)

Minutes:

Trustees Pyeatt volunteered to be the Board representative for the District Wellness Committee.

M.1.e.VII. 3 x 2 x 2 Meetings with City of Woodland and Woodland Community College officials (three representatives)

Minutes:

Trustees Childers, Pyeatt, and Rosenkilde-Bayne volunteered to be the Board representatives for the 3x2x2 meetings with the City of Woodland and Woodland Community College officials.

M.2. ANNUAL BOARD ORGANIZATION - PART III: BUSINESS-RELATED BOARD ORGANIZATION

M.2.a. Approve Dates, Times, and Location of the 2017 Board Meetings

Motion Passed: Motion was made to approve Dates, Times, and Location of the 2017 Board Meetings. Passed with a motion by Michael Pyeatt and a second by Tania Tafoya.

Yes Morgan Childers
Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

M.2.b. Approve Resolution 19-17: Authorizing Certain Employees to Sign on Behalf of the District

Motion Passed: Motion was made to approve Resolution 19-17: Authorizing Certain Employees to Sign on Behalf of the District. Passed with a motion by Michael Pyeatt and a second by Tania Tafoya.

Yes Morgan Childers
Absent Teresa Guerrero
Absent Juan Muñoz
Yes Michael Pyeatt
Yes Karen Rosenkilde-Bayne
Yes Tania Tafoya
Absent Tico Zendejas

N. REPORTS

N.1. Report from Board Members

Minutes:

Trustee Rosenkilde-Bayne reported that:

- She expressed that she is very excited to serve as a School Board Member. She shared that she had wanted to be a Board Member since the age of 17, when her U.S. Government teacher required students to attend a School Board meeting, as well as a City Council meeting, and found it very interesting. She pursued a career as a high school counselor, where she was able to impact a school, but she expressed that now as a School Board Member she has the opportunity to impact 10,000+ students.
- She shared that she was very happy to attend the Annual California School Boards Association Conference.

Trustee Tafoya reported that:

- She attended the Annual California School Boards Association Conference.
- She welcomed new Board Member Karen Rosenkilde-Bayne.

Trustee Pyeatt reported that:

- He attended the Annual California School Boards Association Conference.
- He shared that he was excited to attend school site visits, and start the third year of his term as a School Board Member.
- He welcomed new Board Member Karen Rosenkilde-Bayne.

Trustee Childers reported that:

- He welcomed new Board Member Karen Rosenkilde-Bayne.
- He attended the Annual California School Boards Association Conference.
- He shared that he attended the Lee MS school site visit the previous day.

N.2. Superintendent's Report

Minutes:

Superintendent Dr. Maria Armstrong shared information regarding the following items during her report:

- She attended the Plainfield PIQE graduation ceremony, where former Board President Sam Blanco III was the keynote speaker. She shared that there is now up to 462 PIQE graduates.
- She attended the Lee MS site visit with Trustees Childers and Pyeatt. Representatives from the California Collaborative for Educational Excellence (CCEE) also attended for their first District visit, and she expressed that she is looking forward to working with them.
- She shared that she held a Partnership Summit on December 6th, where 12 out of our 14 District partners attended to discuss resources, initiatives, and goals.
- She announced that the District will be participating once again in the Annual Woodland Holiday Parade on Saturday. She thanked Director of Transportation Tony Peregrina and the Transportation Department staff for preparing the parade float.
- She attended the Annual California School Boards Association Conference. All Board Members and Superintendents throughout the state have the opportunity to attend this conference, which is focused on all students. She thanked Board Members for taking the time to attend the conference.

O. TRUSTEE COMMENTS/REQUESTS FOR FUTURE BOARD ITEMS

Minutes:

There were no requests for future Board meeting items.

P. DATE, TIME, AND PLACE OF NEXT SCHEDULED REGULAR BOARD MEETING:

Minutes:

January 12, 2017 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.

Q. ADJOURNMENT

Minutes:

The Board President adjourned the meeting at 8:44 p.m.

BOARD CLERK

BOARD PRESIDENT